

# **Midland Park High School District**

## **Option II Programs and Guidelines**

(N.J.A.C. 6A:8-5.1(a) 1ii)

Option II extends flexibility at the local level by allowing schools to choose from an array of models for developing activities or programs linked to the Core Curriculum Content Standards, such as: interdisciplinary and theme-based programs; independent study; co-curricular and extracurricular activities; magnet programs; student exchange programs; distance learning opportunities; internships; community service; or other structured learning experiences.

### **General Procedures**

Applications for Option II Programs are located in the guidance office. Option II is available to 12<sup>th</sup> grade students only. Students must complete and submit an application by June 1 for the fall semester and by December 10 for the spring semester. In order to be awarded credit, prior administrative approval by the Option II Committee must be obtained before enrolling in any Option II Program.

Any costs incurred as a result of an Option II Program will be the responsibility of the parent/guardian. The Board of Education will not assume any responsibility for any fees associated with this program.

The teacher or instructor will record student achievement and attendance for the duration of the course. Progress will be reported every marking period to on PowerSchool as in any other course.

# Midland Park High School Option Two

## I. General information

Name \_\_\_\_\_

Area of Study

\_\_\_\_\_ On Campus College

\_\_\_\_\_ Distance Learning

\_\_\_\_\_ Structured Learning Experience (Paid or Unpaid Career Internship)

\_\_\_\_\_ Community Action

Specific program of study: \_\_\_\_\_

Place: \_\_\_\_\_

Days and Times: \_\_\_\_\_

Name of Mentor/Sponsor: \_\_\_\_\_

**To be considered for the Option Two program, you must meet the State Graduation Requirements.**

## II. Essay

Please answer the following questions in a short essay:

- Describe the program you wish to pursue and state the specific personal goals you hope to achieve upon completion of this program.
- What personal characteristics do you possess that make you believe this program is appropriate for you?
- How does this program fit into your future plans?

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I understand that my son/daughter is applying for the Option Two program in senior year.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

## Midland Park High School Option Two

<b>Option II Programs</b>		
<ul style="list-style-type: none"> <li>• Prior approval by the Option II Committee must be obtained before enrolling in any Option II Program.</li> <li>• Any cost incurred as a result of an Option II Program will be the responsibility of the parent/guardian. The Board of Education will not assume any responsibility for any fees associated with this program.</li> </ul>		
<b>On--Campus College Courses</b>	<p>Letter grade awarded.</p> <p>Credits count toward graduation requirements.</p> <p>Included in GPA.</p>	<p><b>Partnership to provide college courses</b></p> <p>Grade 12 students may enroll in college, technical or business courses for both college and high school credit in <i>courses not offered</i> at the high school. All fees for college credits and any necessary transportation arrangements are the responsibility of the student and his/her family.</p>
<b>Distance Learning Programs</b>	<p>Letter grade awarded.</p> <p>Credits count toward graduation requirements.</p> <p>Included in GPA.</p>	<p><b>Internet Courses</b></p> <p>An option for earning course credit via Internet courses from an accredited college/university. Grade 12 students may receive credit in courses approved by the Option II Committee in <i>courses not offered</i> at the high school.</p>
<b>Structured Learning Experiences</b>	<p>Pass (P) or Fail (F) grade awarded.</p> <p>Credits count toward graduation requirements.</p> <p>Not included in GPA.</p>	<p><b>Workplace training, apprenticeships, internships</b></p> <p>Grade 12 students may earn up to 10 credits through an approved structured learning experience in an area of career interest. To be eligible for a structured learning experience, the student must be on track for meeting graduation requirements. Students are required to maintain and submit a journal, write a final career research paper, and present a Final Exhibition to Option II committee members in order to demonstrate that they have met the goals and objectives of the experience.</p>
<b>Community Action Program</b>	<p>Pass (P) or Fail (F) grade awarded.</p> <p>Credits count toward graduation requirements.</p> <p>Not included in GPA.</p>	<p><b>Community Service</b></p> <p>Students may volunteer (without any monetary compensation) <b>outside</b> of their scheduled day in elementary schools, pre-school programs, health/safety related fields, or the community and receive credit. For every 28 hours of service, students will earn one credit. A maximum of 5 credits will be applied to graduation requirements.</p>

## Midland Park High School Option Two

### *Requirements for all Structured Learning Experiences and Community Action Programs*

1. You must attend the Structured Learning Experience (SLE) for the agreed upon hours.
2. If you are absent from school, you may NOT attend your internship or work.
3. If you are unable to attend your SLE, even though you attended school, you must contact me IMMEDIATELY. You can find me in school or email me at [twecht@mpsny.org](mailto:twecht@mpsny.org)
4. You must write one-full page bi-monthly in a journal detailing your experiences for the week. This is your chance to discuss likes and dislikes about your job, your facility, and your colleagues.
5. This journal must be submitted every other MONDAY to Mrs. Wecht. Late journals will directly affect your grade.
6. The first journal entry MUST discuss ALL safety procedures, including placement of fire extinguishers and all plans in place for any emergency on the job (including fire drill procedures, injury procedures, etc.).
7. Each journal entry should include detailed descriptions of experiences and an analysis of the way these experiences will help prepare you for a career.
8. **At least one journal entry per marking period** will research one aspect of the career and relate the research to the work experience. The research may include any of the information from the O-Net online at <http://www.onetonline.org/>, Junior Achievement Center at <http://studentcenter.ja.org/Careers/Research/pages/default.aspx> and the US Department of Labor Occupation Outlook website at <http://www.bls.gov/ooh>.
9. At the end of the Option II experience, each student must complete the following:
  - a. You must produce a 3-5 page typed research paper analyzing the career paths available in the career cluster. This paper must include possible jobs, work environment, requirements for education, median income, earning potential, job outlook, and other interesting facts. The paper must connect this researched information specifically with the work experience. This information can be found at the abovementioned sites.
  - b. You must present a Final Exhibition at the end of the school year, which includes photos, details, research in the field, and a discussion of the work experience. This Exhibition will be presented before members of the Option Two Committee.
10. Marking period grades will be based on the following:
  - a. Timely submission of journal entries (journals will be submitted Monday mornings every other week ~~starting Monday, September 16, 2013~~);
  - b. detail and depth of reflection in journal entries;
  - c. Reports and reviews of mentors.
11. Final averages will include the Final Exhibition.
12. Students enrolled in paid SLEs must submit a copy of their paystubs to verify hours and wages.

# Midland Park High School Option Two

## REQUEST OPTION II PROGRAM – On-Campus or Distance Learning Course

Request for an Option II Program must be obtained by June 1 (*fall semester*) and by December 10 (*spring semester*).

Name \_\_\_\_\_

Date of Application \_\_\_\_\_ Grade \_\_\_\_\_ Counselor \_\_\_\_\_

### OPTION II PROGRAMS

- Prior approval by the Option II Committee must be obtained before enrolling in any Option II Program.
- Any cost incurred as a result of an Option II Program will be the responsibility of the parent/guardian. The Board of Education will not assume any responsibility for any fees associated with this program.

<b>On--Campus College Courses</b>	Letter grade awarded.  Credits count toward graduation requirements.  Included in GPA.	<b>Partnership to provide college courses</b>  Grade 12 students may enroll in college, technical or business courses for both college and high school credit in <i>courses not offered</i> at the high school. All fees for college credits and any necessary transportation arrangements are the responsibility of the student and his/her family.
<b>Distance Learning Programs</b>	Letter grade awarded.  Credits count toward graduation requirements.  Included in GPA.	<b>Internet Courses</b>  An option for earning course credit via Internet courses from an accredited college/university. Grade 12 students may receive credit in courses approved by department supervisors in <i>courses not offered</i> at the high school.

**Required Information**

- Name of Course \_\_\_\_\_
- Number of credits \_\_\_\_\_
- Copy of Course Description, Course hours attached

**Criteria for course credit:**

The student must attend and successfully complete the appropriate program requirements in order to receive credit. Credit will be awarded upon verification of attendance and a passing grade is indicated by an official transcript from the college/university. Each marking period grade is determined by the student's grade earned for the agreed upon portion of the course syllabus.

Parents are responsible for the safety, insurance, and conduct of the student while traveling between school, the college/university, and home. Students are covered by the parents' insurance while at the college/university and in transit.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approval to enroll in an Option II Program for credit**

Option II Adviser Signature \_\_\_\_\_ Date \_\_\_\_\_

Guidance Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_